



ASSESSMENT FORM FOR ADMINISTRATIVE CHANGES TO A DEVELOPMENT PLAN

Development Plan # _____

1. Do the proposed changes to the approved Development Plan increase the density on the site? Explain below.

Staff Recommendation ☐ yes ☐ no

Planning Director ☐ yes ☐ no

2. Do the proposed changes to the approved Development Plan adversely change traffic patterns in the area?

Staff Recommendation ☐ yes ☐ no

Planning Director ☐ yes ☐ no

3. Do the proposed changes to the approved Development Plan result in any increase in external impact on adjacent properties or neighborhood, such as changes in use, site coverage, or intensity?

Staff Recommendation ☐ yes ☐ no

Planning Director ☐ yes ☐ no

Explain: _____

I find that the proposed changes to the approved Development Plan do not increase density on the site, do not adversely change traffic patterns, nor result in any external impact on adjacent properties or the neighborhood. I hereby approve these minor changes to the Development Plan.

I find that the proposed changes to the approved Development Plan are significant in nature based on the evaluation criteria cited above. Therefore I do not have the authority to approve these proposed changes. This Plan must be formally submitted as a new Plan to the Planning and Zoning Commission and to the City Council.

Director of Planning

Date _____

Director of Planning

Date _____